



Proposed costing template for PROGRES_SBCC

	Line Item	Rate	Unit	Days
I.	Salaries & Wages (Consult with HQ for this cost element)			
	HQ based Facilitator			
	Local based Facilitator			
	HQ Personnel (HQ)			
	Local Personnel(LP)			
	Contract Support staff			
	Consultant			
	HQ Fin Support			
	Accounting Support			
	HSV			
	Subtotal Salaries & Wages			
II.	Overhead			
	HQ Personnel (HQ)			
	Local Personnel (LP)			
	Consultant			
	Subtotal Overhead			
III.	Travel & Transportation			
	RT Flight - international			
	RT Flight - Local			
	Per Diem - International			
	Per Diem - local			
	Travel Visa			
	Ground Transportation			
	Airport Transfer			
	Subtotal Travel & Transportation			
IV.	Additional Direct Costs			
	A. Printing/Photocopying			
	B. Communication			
	C. Postage & Shipping			
	D. Supplies & Materials			
	E. Other Participant cost			
	G. Venue cost			
	F. Other Direct Costs			
	Subtotal Additional Direct Costs			

SUBTOTAL			
Fee			
TOTAL			

\$	-
\$	-
\$	-





Proposed costing template for PROGRES_SBCC

	Line Item	Rate	Unit	Days	Amount
i.	Salaries & Wages (Consult with HQ for this cost element)				
	HQ based Facilitator	\$ 200.00	2	12	\$ 4,800.00
	Local based Facilitator	\$ 100.00	3	12	\$ 3,600.00
	HQ Personnel (HQ)	\$ 200.00	1	4	\$ 800.00
	Local Personnel(LP)	\$ 50.00	1	6	\$ 300.00
	Contract Support staff				\$ -
	Consultant				\$ -
	HQ Fin Support				\$ -
	Accounting Support				\$ -
	HSV				\$ -
	Subtotal Salaries & Wages				\$ 9,500.00
ii.	Overhead				
	HQ Personnel (HQ)				\$ -
	Local Personnel (LP)				\$ -
	Consultant				\$ -
	Subtotal Overhead				\$ -
iii.	Travel & Transportation				
	RT Flight - international	\$ 1,300.00	2		\$ 2,600.00
	RT Flight - Local	\$ 300.00	3		\$ 900.00
	Per Diem - International				\$ -
	Per Diem - local				\$ -
	Travel Visa				\$ -
	Ground Transportation				\$ -
	Airport Transfer				\$ -
	Subtotal Travel & Transportation				\$ 3,500.00
iv.	Additional Direct Costs				
	A. Printing/Photocopying	\$ 100.00	1		\$ 100.00
	B. Communication	\$ 100.00	1		\$ 100.00
	C. Postage & Shipping	\$ 100.00	1		\$ 100.00
	D. Supplies & Materials				\$ -
	E. Other Participant cost				\$ -
	G. Venue cost				\$ -
	F. Other Direct Costs				\$ -

Subtotal Additional Direct Costs				\$ 300.00
SUBTOTAL				\$ 13,300.00
Fee				\$ -
TOTAL				\$ 13,300.00

PROGRAM COST ALLOCATION	AMOUNT
Salaries and Wages	\$ 9,500.00
Overhead	\$ -
Travel and Transportation	\$ 3,500.00
Additional Direct cost	\$ 300.00
Fee	\$ -

