

5. Tools for Facilities to Use

5a. FRP Stakeholder Mapping Worksheet

The FRP Stakeholder Mapping Worksheet can assist your facility in understanding and organizing its interaction with stakeholders. FRP Tool 1 below illustrates a sample worksheet filled out by one facility.

FRP Tool 1:

FRP STAKEHOLDER MAPPING WORKSHEET

Stakeholder type	Medium	Frequency	Value	Priority Issues	
Employees	<i>Employee newsletter</i>	<i>monthly</i>	<i>Education and capacity building</i>		
	<i>EVS & other training sessions</i>	<i>quarterly</i>			
Corporate management	<i>Facility EHS Manager conference calls</i>	<i>monthly</i>	<i>Buy-in and support</i>		
	<i>Facility EHS manager meetings</i>	<i>annual</i>			
Government - 1. <i>State and local regulators</i>	<i>permits & inspections</i>	<i>annual</i>	<i>License to operate</i>		
	2. <i>Police & fire departments</i>	<i>permits, compliance, reporting</i>			<i>as required</i>
	<i>voluntary programs (e.g., EPA Performance Track)</i>	<i>annual reports</i>			
Community groups - 1. <i>Local River Watch group</i>	<i>discharge monitoring status reports</i>	<i>daily</i> <i>quarterly</i>	<i>License to operate and building trust</i>		
	2. <i>Local residents & neighborhood association</i>	<i>Community newsletter</i> <i>Meetings</i>			<i>biannual</i> <i>biannual</i>
Customers	<i>EHS inspection by customer</i>	<i>annual</i>	<i>Continued profits</i>		
Suppliers	<i>EVS requirement</i>	<i>as needed</i>	<i>Business incentives</i>		
	<i>Customer EHS questionnaire</i>	<i>Annual with annual renewal</i>			
Local media	<i>press releases</i>	<i>as needed</i>	<i>Recognition and communication</i>		
	<i>tours</i>	<i>annual or as needed</i>			
Others- 1. <i>Regional Business Association</i>	<i>meeting</i>	<i>biannual</i>	<i>Peer network</i>		